



ASIAN AMERICAN LEGAL DEFENSE AND EDUCATION FUND

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HOW TO RENEW A GREEN CARD

All applications to renew or replace a green card must be mailed to and filed with the U.S. Citizenship and Immigration Services (USCIS) located in Phoenix where all such applications are now processed. The mailing addresses for USCIS in Phoenix are listed on the back page. In New Jersey, you can no longer drop by an Application Service Center (ASC) without an appointment to renew a green card. USCIS will send you an appointment date to visit an ASC. If you live in northern New Jersey, you will be fingerprinted at an ASC in Elizabeth or Hackensack. The locations are listed on the back page. If you live in southern New Jersey, your fingerprinting will be done at the closer ASC located in Philadelphia, or at an ASC in northern New Jersey designated by USCIS. The appointment letter will give you the address of one of these centers. You may also use the USCIS website listed below to file your application and request an appointment. If you are ineligible for electronic filing, you must mail a completed I-90 Form Application to Replace Permanent Resident Card (green card) to the USCIS in Phoenix. This form can be obtained and printed from the website at www.uscis.gov or by calling USCIS at 1-800-870-3676. You should mail the following:

- 1) A completed I-90 Form;
- 2) A check or money order for \$ 365.00 for the filing fee and another check or money order for \$ 85.00 for fingerprinting, or one check for \$450 made payable to U.S. Department of Homeland Security
- 3) A copy of expiring green card (both sides) if available; and
- 4) Identification such as drivers license, passport, or a state issued identification card with a picture of you. (Mail copies only.)

On their appointment date, applicants who have changed their names from the names on their green cards must bring original documents or records such as a marriage certificate, court order, or divorce decree with them to the ASC. Translated documents and records must be certified. (Mail only copies.)

You can mail your completed I-90 through the United States Postal Service or through a private courier service.

Mail through U.S. Postal Service (USPS) for delivery to:

U.S. Citizenship and Immigration Services
P.O. Box 21262
Phoenix, AZ 85036

Or mail through non-USPS for private courier delivery to:

U.S. Citizenship and Immigration Services
Attention: I-90
1820 E. Skyharbor Circle S Floor 1
Phoenix, AZ 85034

In your appointment letter, you will be assigned a location for fingerprinting and an interview. If you live in northern New Jersey, you will be assigned either:

USCIS Application Support Center 285 North Broad Street Elizabeth, NJ 072018	or	USCIS Application Support Center 116 Kansas Street, Main Floor Hackensack, NJ 07601
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If you live in southern New Jersey, you may be assigned to:

USCIS Application Support Center
10300 Drummond Road, Suite 100
Philadelphia, PA 19154

The foregoing information is not a substitute for legal advice. Consult an immigration attorney or contact AALDEF at 212-966-5932 or 800-966-5946 if you are calling from New Jersey.

(September 2016)